

MICHIGAN DEPARTMENT OF CORRECTIONS POLICY DIRECTIVE		EFFECTIVE DATE 10/10/11	NUMBER 05.01.140
SUBJECT PRISONER PLACEMENT AND TRANSFER		SUPERSEDES 05.01.140 (03/08/10); DOM 2011-10, DOM 2011-13	
		AUTHORITY MCL 769.2a, 791.201, 791.203, 791.261, 791.264, 791.265; Administrative Rule 791.4401 ACA STANDARDS 4-4096, 4-4295, 4-4296, 4-4307, 4-4311, 4-4414 PAGE 1 OF 8	

POLICY STATEMENT:

The Department shall establish security level designations for prisoner housing in all Correctional Facilities Administration (CFA) facilities. The placement and transfer of prisoners between CFA facilities shall be in accordance with this policy.

RELATED POLICY:

04.04.135 Custodial Transportation of Offenders
05.01.130 Prisoner Security Classification
05.01.142 Special Alternative Incarceration Program

POLICY:

TRANSFER SCREENING AND AUTHORIZATION

- A. There are five security level designations for CFA facilities: Level I, Secure Level I, Level II, Level IV, and Level V. The security level is based on the level of security and staff supervision the facility provides. Level I is the least secure level; Level V is the most secure. At a minimum, institutions with Secure Level I or higher housing shall have secure perimeters (i.e., double fences, concertina wire, and perimeter detection system) and an armed alert response vehicle patrolling the perimeter.
- B. Prisoners shall be placed in the Special Alternative Incarceration (SAI) Program consistent with the standards set forth in PD 05.01.142 "Special Alternative Incarceration Program". The placement of all other prisoners shall be consistent with the standards set forth in Administrative Rule 791.4401. Prisoners shall be screened as required in PD 05.01.130 "Prisoner Security Classification" to determine their appropriate security level. A new Security Classification Screen - Review - Male Prisoners Only form (CSJ-481) or Security Classification Screen - Review - Female Prisoners Only form (CSJ-483), as appropriate, shall be prepared if required pursuant to PD 05.01.130.
- C. Transfers shall be initiated by a Security Classification Committee (SCC) except as otherwise provided in this policy. If a prisoner classified to administrative segregation is transferred, the decision whether to reduce custody shall be made by the receiving institution except when a prisoner is being released from an in-patient psychiatric unit or as otherwise approved by the CFA Deputy Director or designee. A prisoner who is being released from an in-patient psychiatric unit who is in need of placement in the Secure Status Outpatient Treatment Program (SSOTP) or a Residential Treatment Program (RTP) shall be reclassified as needed to allow such placement unless otherwise approved by the CFA Deputy Director or designee. A prisoner who is being released from an in-patient psychiatric unit who has a period of detention to serve shall have the detention period waived as needed for placement in either the SSOTP or an RTP consistent with PD 03.03.105 "Prisoner Discipline" unless otherwise approved by the CFA Deputy Director or designee.
- D. A prisoner who has been specifically placed in a facility by order of the CFA Deputy Director or designee shall not be transferred from that facility unless approved by the CFA Deputy Director or designee.

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- E. Only the CFA Deputy Director or designee shall approve transfers for placement in protective housing at the Bellamy Creek Correctional Facility (IBC) or the Oaks Correctional Facility (ECF). Except as provided in Paragraphs F and G, the following prisoner transfers also require approval from the CFA Deputy Director or designee:
1. Into or out of security Level IV or V;
 2. All increases in security level;
 3. To a security level equal to the security level of the sending facility unless the transfer is to security Level I;
 4. All transfers not meeting the eligibility criteria set forth in this policy directive, including its attachments;
 5. All transfers during non-business hours.
- F. Subject to the eligibility criteria set forth in this policy directive, including its attachments, reception facility staff may transfer prisoners to security Level I through IV.
- G. A Warden of an institution with multiple security levels may authorize the transfer of a prisoner to another security level within that institution. A Warden who supervises more than one institution may authorize the transfer of a prisoner between those institutions.
- H. Staff shall ensure that appropriate files/electronic records are reviewed to identify any Special Problem Offender Notices (SPONs), or any medical and mental health needs, of a prisoner transferring to another institution prior to the transfer. Appropriate Bureau of Health Care Services (BHCS) staff shall notify the Warden or designee if a prisoner has a medical condition which necessitates any special travel restrictions or needs (e.g., transported lying down); the Warden or designee shall ensure this information is listed on the appropriate transportation detail. Prisoners with special health care needs shall be transferred in accordance with the BHCS Onsite Health Care Service Grid.
- I. A Basic Information form (CSX-104) shall be used at reception facilities when transferring prisoners with a new commitment. A Transfer Order shall be used for all other transfers except if the transfer is to a different security level within the institution at which the prisoner is currently housed. Transfer Orders shall include the purpose of transfer, program information, SPON information, Security Threat Group (STG) designation, assaultive and property risk designations, current security screening designations, current special accommodation notices or medical details, and any pertinent information as to special precautions which should be taken with that prisoner.
- J. The appropriate Record Office, Counselor, and Education files and health records shall accompany transferring prisoners, except that Record Office files for prisoners transferring to the SAI Facility shall be maintained in an area at the SAI Facility designated by the Warden of the Cooper Street Correctional Facility (JCS) in accordance with PD 01.04.130 "Prisoner Commitment Files".
- K. Ordinarily, a pending misconduct or other administrative hearing, Parole Eligibility/Lifer Review Report and COMPAS, or disciplinary time/good time credit review is to be completed prior to a prisoner's transfer to another institution. If this is not possible, the sending institution shall immediately notify the receiving institution of the need to conduct the administrative hearing or complete the Parole Eligibility/Lifer Review Report, COMPAS, or credit review and the appropriate documents immediately sent to the receiving institution. Receiving staff shall ensure the administrative hearing, Parole Eligibility/Lifer Review Report and COMPAS, or credit review is completed within time limits set forth in relevant policies and procedures.
- L. A prisoner scheduled for a Parole Board interview or parole violation hearing shall be transferred to another institution only if the transfer is unavoidable and is approved by the CFA Deputy Director or

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designee. The Administrator of the Office of the Parole Board shall ensure that Wardens or their designees are provided notice of interviews and hearings scheduled at their respective institutions; the sending staff shall notify the Office of the Parole Board as soon as it is known that the prisoner must be transferred.

- M. Sending staff shall notify receiving staff in advance of all impending prisoner transfers. If the transfer is to a different institution, transfer information shall include the number of transferring prisoners, expected time of arrival, identity of prisoners requiring segregation placement or special handling for security, court appearance, or medical reasons, and anticipated logistical problems such as missing property or records.
- N. The Warden or designee of the receiving institution shall notify the CFA Deputy Director or designee in writing of transfers received in violation of this policy.

PRISONER REENTRY IN-REACH FACILITIES

- O. In-reach facilities offer specialized programming, assessment, and transition services to assist prisoners in their successful transition into the community.
- P. Prisoners who are granted a parole contingent upon completion of prisoner reentry in-reach services, and prisoners who have been determined to need in-reach services prior to discharge, shall be transferred to the in-reach facility servicing the county to which the prisoner will parole or discharge, as identified in Attachment G of this policy, unless the CFA Deputy Director or designee determines that the prisoner cannot be appropriately placed at that facility. If the prisoner is subsequently denied parole, the Warden or designee may discontinue providing in-reach services to the prisoner; in such cases, the Warden or designee shall ensure that the CFA Classification Director is notified so that the prisoner may be transferred to another facility, if appropriate.

PSYCHIATRIC UNITS

- Q. For purposes of this policy, a psychiatric unit is defined as an inpatient psychiatric unit, a Crisis Stabilization Program (CSP), an SSOTP, or an RTP. Institutions with psychiatric services are identified in the attachments to this policy directive.
- R. In-patient mental health services are provided for prisoners identified as suffering from serious mental illness/severe mental disorders. Institutions with in-patient mental health services are identified in the attachments to this policy directive. Evaluations to determine if a prisoner is in need of psychiatric services are provided in accordance with PD 04.06.183 "Voluntary and Involuntary Treatment of Mentally Ill Prisoners".
- S. A Request for Prisoner Transfer for Health Reasons (CHX-165) shall be completed for all transfers into any psychiatric unit. If the transfer is to another institution, staff also shall complete a Transfer Order which shall include the information discussed in Paragraphs H and I of this policy and the name of the Qualified Mental Health Professional authorizing the transfer. Transfers shall be coordinated in advance with the receiving institution.
- T. Prisoner property shall be sent with a prisoner who has been transferred to a psychiatric unit for evaluation. If the prisoner is admitted, s/he shall be managed consistent with his/her treatment plan regardless of security classification. If the prisoner is not admitted, staff shall complete a Transfer Order if the prisoner is being transferred to another institution and the prisoner transferred within three business days after receipt of the approved Transfer Order. All other prisoners transferring from a psychiatric unit to another institution shall be transferred within five business days after receipt of an approved Transfer Order, except if the transfer is to another psychiatric unit. Prisoners not transferring to another institution shall be moved from the psychiatric unit as soon as possible.

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HOUSING FOR PRISONERS WITH PHYSICAL DISABILITIES

- U. Due to the unique needs of prisoners who are vision or hearing impaired, use wheelchairs, or have other physical disabilities that require barrier-free access to housing and other services, care must be taken to ensure that these prisoners are not placed in institutions that are unable to meet their needs. Institution staff shall refer to the BHCS Onsite Health Care Services Grid to determine where the prisoner's needs can be met at the appropriate custody level; the prisoner's needs shall be documented on the Transfer Order. If BHCS initiates the transfer, BHCS staff shall complete the Request for Prisoner Transfer for Health Reasons form.
- V. Except at the Lakeland Correctional Facility or in a segregation unit, prisoners who are placed in barrier-free housing must be completely independent in activities of daily living (e.g., feeding, bathing, transferring to the bathroom). However, a prisoner who requires assistance for transport only (e.g., to be wheeled to and from meals, assignment, recreation activities) may be placed in barrier-free housing. A prisoner helper shall be assigned to the prisoner. The prisoner helper shall assist in the transport of the prisoner only; the prisoner helper shall not provide personal care.
- W. If staff have difficulty in placing a prisoner with a disability, the CFA Deputy Director or designee shall be contacted for assistance.

PROTECTIVE HOUSING

- X. Whenever staff believe a general population prisoner may be in need of protection or a general population prisoner requests protection, the prisoner shall be placed in temporary segregation or, if the institution does not have temporary segregation, in other suitable housing within the institution to meet the prisoner's protection needs pending investigation. An investigation shall be immediately conducted and the findings documented on a Request for Protection/Investigation Report (CSJ-686). The Request for Protection/Investigation Report shall be forwarded to SCC as soon as possible but no later than seven business days after the prisoner's placement in temporary segregation or, if the institution does not have temporary segregation cells available, other suitable housing for review and determination as to further action to be taken. If SCC determines that protection is not needed, reasons for this finding shall be documented on the form.
- Y. Whenever SCC determines that a prisoner's protection needs cannot be met in his/her current housing unit, the prisoner shall be either moved as soon as possible to a different general population housing unit within the institution or, if that will not meet the prisoner's protection needs, transferred to general population housing at another institution which meets the prisoner's protection needs. Prisoners shall be transferred to protective housing at ECF or IBC only if their protection needs cannot be met by a transfer to a different housing unit or a transfer to a different institution which provides traditional general population housing. Transfers to other institutions, including for placement in protective housing at IBC or ECF, shall be coordinated in advance with the receiving institution.
- Z. Prisoners in protective housing at ECF, IBC, or WHV may participate in all activities and services provided to prisoners in a traditional general population setting. In order to meet their protection needs, however, these prisoners shall not have contact with prisoners in traditional general population or segregation housing except under staff supervision. As necessary to meet this requirement, general population activities and services may be provided in the housing unit or in other specially designated areas of the institution; they also may be provided at specially designated times or under escort, as needed. General population services and activities shall be provided in-cell only when it is not administratively feasible to provide in a group setting. If direct access to the general library is not feasible, books shall be available to the prisoner upon request. If direct access to the law library is not feasible, prisoners shall be provided legal assistance through the Legal Writer Program and may receive books from the law library in the same manner as for prisoners in segregation. Showers, exercise, meals, cell changes, and other pertinent information shall be documented in the unit logbook.

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- AA. SCC shall review each prisoner's continued need for placement in protective housing at ECF, IBC, or WHV at least quarterly. The reviews shall include a personal interview with the prisoner unless the prisoner chooses not to participate in the interview. All reviews shall be documented on a Protective Housing Quarterly Review form (CSJ-687). If the prisoner chooses not to participate in the SCC interview, that shall also be documented on the form. Prisoners who are found to no longer require protective housing at ECF, IBC, or WHV shall be transferred to traditional general population housing.

HOLMES YOUTHFUL TRAINEE ACT

- BB. All offenders who are committed under the Holmes Youthful Trainee Act shall be housed at the Thumb Correctional Facility (TCF) or WHV as set forth in the attachments to this policy unless specific approval for alternate placement is obtained in advance from the CFA Deputy Director or designee.

YOUTHFUL PRISONERS

- CC. All prisoners who are under 17 years of age shall be housed in specialized areas at TCF or, to the extent practicable, WHV unless the prisoner requires residential psychiatric or medical care, is approved for placement in an RTP, or specific approval for alternate placement is obtained from the CFA Deputy Director or designee.
- DD. In addition to approval from the CFA Deputy Director or designee, Warden or designee approval is required if alternative placement for a youthful prisoner is needed for either of the following reasons:
1. The prisoner poses an undue risk of harm to others within the unit (e.g., high assaultive risk; SPON).
 2. A Qualified Mental Health Professional or Qualified Health Professional has documented that the prisoner would benefit from other placement.

In such cases, a written statement providing the specific reasons for the alternative placement and a case-management plan specifying what behavior or condition needs to be modified before the prisoner may be eligible to return to the unit shall be submitted to the Warden or designee for approval. Each case for which the CFA Deputy Director or designee approves alternative placement shall be reviewed with the prisoner at least quarterly by SCC to determine whether the prisoner should be returned to youthful prisoner housing at TCF or WHV; if the prisoner is in segregation, placement also shall be reviewed in accordance with PD 04.05.120 "Segregation Standards".

- EE. To the extent practicable, youthful offenders shall have no more than incidental sight or sound contact with prisoners 17 years of age or older in living, program, dining, or other common areas of those institutions. Any other sight or sound contact with prisoners 17 years of age or older shall be minimized, brief, and in conformance with Department policy.

SPECIAL PROBLEM OFFENDER NOTICE

- FF. A prisoner identified on a Special Problem Offender Notice form (CAJ-544) shall not be housed in the general population of the same institution as another prisoner identified on the form unless prior approval is received from the CFA Deputy Director or designee. This restriction does not apply at a reception facility and at WHV; however, necessary precautions shall be taken to keep the prisoners separate, including expediting transfer processing at the reception facility..
- GG. A prisoner identified on a Special Problem Offender Notice form shall not be housed in an institution in which an immediate family member identified on the form is employed without prior approval of the CFA Deputy Director or designee; this restriction does not apply at a reception facility and at WHV. Requests for approval from the CFA Deputy Director or designee shall be submitted by the Warden with supporting rationale as to why such placement would be appropriate.

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OTHER CONSIDERATIONS

- HH. A transferred prisoner shall be screened within 24 hours of arrival at the receiving facility to identify any history of sexually aggressive behavior and to assess the prisoner's risk of sexual victimization at that facility due to his/her age, physical stature, history, or physical or mental disabilities. This shall be documented in writing and considered when making housing and bed assignments at that facility. A prisoner who staff believe is likely to be preyed upon by other prisoners or is likely to be sexually aggressive shall not be placed in a multiple occupancy setting but shall be housed individually in a room/cell which is capable of being closely monitored by staff.
- II. A prisoner whose management or confinement level is Level IV or V as indicated on the most recent Security Classification Screen form shall not be placed in the Richard A. Handlon Correctional Facility (MTU). This does not apply to prisoners in need of placement in an RTP or as otherwise specifically approved by the CFA Deputy Director.
- JJ. The following prisoners shall not be placed in a Level I facility identified in Attachment F unless approved by the CFA Deputy Director or designee:
1. Prisoners serving a sentence for escape, unless granted a parole as indicated on the Parole Board Notice of Action; however, if the parole is subsequently suspended, continued placement in a Level I facility identified in Attachment F requires the approval of the CFA Deputy Director or designee.
 2. Prisoners with a pending felony charge or who are awaiting sentencing on a felony conviction.
 3. Prisoners with pending deportation hearings.
 4. Male prisoners designated as very high assault risks pursuant to PD 05.01.135 "Statistical Risk Screening" except under the following circumstances:
 - a. The prisoner has been granted a parole as indicated on the Parole Board Notice of Action; however, if the parole is subsequently suspended, continued placement in a Level I facility identified in Attachment F requires the approval of the CFA Deputy Director or designee.
 - b. The prisoner's confinement level is Level I, consistent with the screening requirements set forth in OP CFA 05.01.130 "Completion of Security Classification Forms - For Male Prisoners".
- KK. A prisoner designated as an STG member shall be housed consistent with requirements set forth in PD 04.04.113 "Security Threat Groups".
- LL. A prisoner determined to require placement in Level IV or V due to the prior use of force or the threat of force to engage in, or attempt to engage in, abusive sexual contact or a non-consensual sexual act with a victim of the same sex shall not be placed in a double bunked cell or room except as authorized by PD 03.03.140 "Prohibited Sexual Conduct Involving Prisoners" and PD 04.01.105 "Reception Facility Services".
- MM. Information about a prisoner's sexual orientation that is unrelated to the prisoner's behavior shall not be used by staff for any purpose, including placement and transfer decisions. However, any prisoner housed in a multiple occupancy setting who is found guilty of misconduct for engaging in sexual activity with another prisoner shall be referred to SCC for review of his/her placement. If it is determined that the prisoner requires single occupancy housing, that housing shall be provided only in a security level that is the same or higher than that which the prisoner is currently housed.

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- NN. Subject to Paragraph OO, male prisoners in institutions with multiple security levels shall not be allowed to have contact with prisoners of a different security level at that institution except as follows, unless otherwise approved by the CFA Deputy Director:
1. To participate in academic or career and technical (i.e., "vocational") education programming;
 2. To receive health care services, including mental health and psychological services;
 3. To participate in meetings of the Warden's Forum, the Prisoner Benefit Fund, or the Store Committee;
 4. To give or receive legal assistance in the Legal Writer Program;
 5. For food service, maintenance, or other work assignments held by prisoners at security Level I or II who provide essential services at the institution, as determined by the Warden;
 6. To complete group programming in which the prisoner was participating prior to a change in his custody level, if approved by the Warden.
- OO. Mixing security levels at WHV, and for the purposes outlined in Paragraph NN for male prisoners, shall be permitted only if the Warden determines that the service or function cannot be adequately maintained without such contact. In all cases where mixing of security levels is allowed, the Warden shall ensure that appropriate supervision is provided.

ATTACHMENTS

- PP. This policy includes the following attachments, which identify the prisoner placement criteria for reception facilities and each security level at each CFA institution:
1. Attachment A - Reception Facilities
 2. Attachment B - Level V
 3. Attachment C - Level IV
 4. Attachment D - Level II
 5. Attachment E - Secure Level I
 6. Attachment F - Level I
- QQ. This policy also includes the following attachment:
1. Attachment G - In-Reach Facilities

PROCEDURES

- RR. Wardens shall ensure that operating procedures are developed to implement requirements set forth in this policy directive. Procedures shall be completed within 60 calendar days after the effective date of this policy directive. This includes ensuring that their existing procedures are revised or rescinded, as appropriate, if inconsistent with policy requirements or no longer needed. Facility procedures shall not conflict with procedures issued by the Director.

AUDIT ELEMENTS

- SS. A Primary Audit Elements List has been developed and is available on the Department's Document

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Access System to assist Wardens with self audit of this policy pursuant to PD 01.05.100 "Self Audit of Policies and Procedures".

APPROVED: DLH 09/20/11

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ATTACHMENT A

RECEPTION FACILITIES

CHARLES E. EGELER RECEPTION AND GUIDANCE CENTER (RGC)

Males of all ages who are recent court commitments, parole violators, prison escapees, or medical/psychiatric transfers.

THUMB CORRECTIONAL FACILITY (TCF)

All males committed to Department custody under the Holmes Youthful Trainee Act.

WOMEN'S HURON VALLEY CORRECTIONAL FACILITY - RECEPTION CENTER (WHV)

Females of all ages who are recent court commitments (including those committed under the Holmes Youthful Trainee Act), parole violators, and prison escapees.

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ATTACHMENT B

LEVEL V

BARAGA CORRECTIONAL FACILITY (AMF)

Males 17 years of age or older who are not diagnosed as mentally ill.

DUANE L. WATERS HEALTH CENTER (DWH)

Males and females of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there. Prisoners will remain on the sending institution's count.

IONIA CORRECTIONAL FACILITY (ICF)

Males 17 years of age or older.

Secure Status Outpatient Treatment Program (SSOTP): Males of all ages who are diagnosed as mentally ill and determined by a psychiatrist to be in need of SSOTP services.

Crisis Stabilization Program (CSP): Males of all ages and all security levels requiring psychiatric evaluation, as determined by a psychiatrist or designee.

MARQUETTE BRANCH PRISON (MBP)

Males 17 years of age or older.

Infirmery: Males of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there.

Crisis Stabilization Program (CSP): Males of all ages and all security levels requiring psychiatric evaluation, as determined by a psychiatrist or designee.

NOTE: This institution also operates as an intake center for male prisoners of any age who are recent court commitments, escapees, or parole violators from the Upper Peninsula awaiting transfer to an appropriate institution for processing.

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ATTACHMENT C

LEVEL IV

ALGER CORRECTIONAL FACILITY (LMF)

Males 17 years of age or older who are not diagnosed as mentally ill.

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Males 17 years of age or older.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older.

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Residential Treatment Program (RTP): Males 17 years of age or older requiring security Level IV or V who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older.

Residential Treatment Program (RTP): Males of all ages requiring security Level IV or V who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

WOODLAND CENTER CORRECTIONAL FACILITY (WCC)

Infirmery: Males of all ages and security levels determined by a qualified health professional to be in need of medical services provided there.

Inpatient Psychiatric Unit/Residential Treatment Status (RTS): Males of all ages and security levels, including administrative segregation, needing inpatient psychiatric care as determined by a psychiatrist or designee. A prisoner in the inpatient psychiatric unit shall be managed consistent with his/her treatment plan, regardless of security classification.

Crisis Stabilization Program (CSP): Males of all ages and all security levels requiring psychiatric evaluation, as determined by a psychiatrist or designee.

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MICHIGAN REFORMATORY (RMI)

Males 17 years of age or older.

OAKS CORRECTIONAL FACILITY (ECF)

Males 17 years of age or older.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older.

ST. LOUIS CORRECTIONAL FACILITY (SLF)

Males 17 years of age or older who are not diagnosed as mentally ill.

Adaptive Skills Residential Program (ASRP): Males of all ages requiring security Level IV or higher who meet criteria set forth in PD 05.01.120 "Adaptive Skills Residential Program".

WOMEN'S HURON VALLEY CORRECTIONAL FACILITY (WHV)

Females of all ages.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

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ATTACHMENT D

LEVEL II

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Males 17 years of age or older.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older.

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older.

IONIA CORRECTIONAL FACILITY (ICF)

Males 17 years of age or older.

KINROSS CORRECTIONAL FACILITY (KCF)

Males 17 years of age or older.

LAKELAND CORRECTIONAL FACILITY (LCF)

Males 17 years of age or older.

Special Needs Unit: Males who have been identified by BHCS as needing the services provided who meet all of the following criteria:

1. Ambulatory, including those with walker or wheelchair and able to move from bed to chair without assistance;
2. Able to eat, shower, and dress without assistance;
3. Continent for both bladder and bowel;
4. Well controlled by diet or medication if chronic medical or psychiatric condition exists;
5. Unable to handle a routine work or school assignment.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older.

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MICHIGAN REFORMATORY (RMI)

Males 17 years of age or older.

MOUND CORRECTIONAL FACILITY (NRF)

Males 17 years of age or older.

Infirmery: Males of all ages and security levels determined by a qualified health professional to be in need of medical services provided there.

Residential Treatment Program (RTP): Males of all ages requiring security Level I, II, or, with approval of the CFA Deputy Director or designee, IV who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

NEWBERRY CORRECTIONAL FACILITY (NCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

RICHARD A. HANDLON CORRECTIONAL FACILITY (MTU)

Males 17 years of age or older.

Residential Treatment Program (RTP): Males of all ages requiring security Level I, II, or, with approval of the CFA Deputy Director or designee, IV who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

Adaptive Skills Residential Program (ASRP): Males of all ages requiring security Level I or II who meet criteria set forth in PD 05.01.120 "Adaptive Skills Residential Program".

RYAN CORRECTIONAL FACILITY (RRF)

Males 17 years of age or older.

Dialysis Unit: Males identified by BHCS as being in need of dialysis.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older.

THUMB CORRECTIONAL FACILITY (TCF)

Males of all ages; if 18 years of age or older, cannot be diagnosed as mentally ill.

Youthful Offenders: All males under 17 years of age.

Youthful Trainees: All males under 21 years of age committed to Department custody under the Holmes Youthful Trainee Act.

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WOMEN'S HURON VALLEY CORRECTIONAL FACILITY (WHV)

Females of all ages.

Inpatient Psychiatric Unit: Females of all ages and security levels, including administrative segregation, needing inpatient psychiatric care as determined by a psychiatrist or designee. A prisoner in the inpatient psychiatric unit shall be managed consistent with her treatment plan, regardless of security classification.

Crisis Stabilization Program (CSP): Females of all ages and all security levels requiring psychiatric evaluation, as determined by a psychiatrist or designee.

Infirmmary: Females of all ages and security levels determined by a Qualified Health Professional to be in need of medical services provided there.

Residential Treatment Program (RTP): Females of all ages and security levels who are diagnosed as mentally ill and determined by a psychiatrist to be in need of RTP services.

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ATTACHMENT E

SECURE LEVEL I

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older.

CENTRAL MICHIGAN CORRECTIONAL FACILITY (STF)

Males 17 years of age or older who are not diagnosed as mentally ill.

COOPER STREET CORRECTIONAL FACILITY (JCS)

Males 17 years of age or older who are not diagnosed as mentally ill.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older.

GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older.

NEWBERRY CORRECTIONAL FACILITY (NCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

OJIBWAY CORRECTIONAL FACILITY (OCF)

Males 17 years of age or older who are not diagnosed as mentally ill.

PUGSLEY CORRECTIONAL FACILITY (MPF)

Males 17 years of age or older.

WEST SHORELINE CORRECTIONAL FACILITY (MTF)

Males 17 years of age or older who are not diagnosed as mentally ill.

WOMEN'S HURON VALLEY CORRECTIONAL FACILITY (WHV)

Females 17 years of age or older.

Youthful Offenders: All females under 17 years of age.

Youthful Trainees: All females under 21 years of age committed to Department custody under the Holmes Youthful Trainee Act.

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ATTACHMENT F

LEVEL I

BARAGA CORRECTIONAL FACILITY (AMF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

BELLAMY CREEK CORRECTIONAL FACILITY (IBC)

Dormitory: Males 17 years of age or older who meet all of the following criteria:

1. Not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act;
2. Not granted a security classification waiver;
3. Not diagnosed as mentally ill.

CARSON CITY CORRECTIONAL FACILITY (DRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

CHARLES E. EGELER RECEPTION AND GUIDANCE CENTER (RGC)

A, B, D, and E Wings of C-Unit: Males 17 years of age or older who meet both of the following criteria:

1. Have special medical or dietary needs requiring placement near DWH services;
2. Have not been granted a security classification departure or waiver, unless otherwise approved by the CFA Deputy Director or designee.

C and D Wing of C-Unit: Males 17 years of age or older who meet both of the following criteria:

1. Are generally able to handle a routine work assignment;
2. Not serving for, and do not have a history of, a sexual offense or for an offense connected with a sexual act;
3. Not granted a security classification waiver.

CHIPPEWA CORRECTIONAL FACILITY (URF)

Males 17 years of age or older who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

EARNEST C. BROOKS CORRECTIONAL FACILITY (LRF)

Males 17 years of age or older who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

G. ROBERT COTTON CORRECTIONAL FACILITY (JCF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

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GUS HARRISON CORRECTIONAL FACILITY (ARF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

KINROSS CORRECTIONAL FACILITY (KCF)

K-Unit: Males 17 years of age or older who are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

MACOMB CORRECTIONAL FACILITY (MRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

MARQUETTE BRANCH PRISON (MBP)

Dormitories: Males 17 years of age or older.

PARNALL CORRECTIONAL FACILITY (SMT)

Males 17 years of age or older.

SAGINAW CORRECTIONAL FACILITY (SRF)

Males 17 years of age or older who are not diagnosed as mentally ill and are not serving for, and do not have a history of, a sexual offense or an offense connected with a sexual act.

WOMEN'S HURON VALLEY CORRECTIONAL FACILITY (WHV)

Females of all ages.

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ATTACHMENT G
IN-REACH FACILITIES

<u>INSTITUTION</u>	<u>PRIMARY SERVICING COUNTIES</u>
Bellamy Creek Correctional Facility (IBC)	Kent, Ingham, Clinton, Eaton, Allegan
Cooper Street Correctional Facility (JCS)	Wayne
G. Robert Cotton Correctional Facility (JCF)	Statewide (Medical Cases)
Gus Harrison Correctional Facility (ARF)	Statewide (Outpatient Mental Health Cases)
Macomb Correctional Facility (MRF)	Macomb, Oakland, Livingston
Marquette Branch Prison (MBP)	All Counties in Upper Peninsula
Mound Correctional Facility (NRF)	Wayne, Monroe; Statewide for Specialized Caseloads
Parnall Correctional Facility (SMT)	Hillsdale, Lenawee, St. Joseph, Barry, Calhoun, Branch, Jackson, Washtenaw, Kalamazoo
Pugsley Correctional Facility (MPF)	All Counties Not Otherwise Identified in the Lower Peninsula
Ryan Correctional Facility (RRF)	Wayne, Monroe; Statewide for Specialized Caseloads
Saginaw Correctional Facility (SRF)	Shiawassee, Midland, Bay, Huron, Tuscola, Sanilac, Lapeer, Saginaw, Genesee, St. Clair
Special Alternative Incarceration Facility (IRM – Men; IRF - Women)	Statewide
Thumb Correctional Facility (TCF)	Statewide for Youthful Offenders
West Shoreline Correctional Facility (MTF)	Muskegon, Van Buren, Cass, Berrien, Oceana, Ottawa, Mason, Lake, Osceola, Newaygo, Mecosta, Isabella, Montcalm, Gratiot, Ionia
Women's Huron Valley Correctional Facility (WHV)	Statewide